

Rivenwood Tower Business Meeting 9/5/18

Attending: Isiah Bladzick, Richard Tate, Justin Kent, Mike Prah, William Prah, Linda Prah

Next Meeting October 7th, 2pm at Jack McGowan's Farm followed by setup for History Fest

1. Officer Reports

1. Seneschal: Required reporting is completed. Filled out paper work for planned officer change.
2. Exchequer: Current balance prior to final Radegund's expenses is \$4587.20. Balance includes Avonwood's funds until they have approval to open a bank account.
 1. Reviewed and discussed the proposed financial policy. Initial approval given but suggested changes will be proposed and the policy will be brought back for final approval.
 2. William agreed to be the Drop Dead Exchequer Deputy. Office change paperwork was completed. Richard and William are planning to attend SUN and take the planned exchequer classes.
 3. Approved reimbursement to the Exchequer for ink and gas for travel to complete review of the books.
3. Marshall:
 1. Report has been completed
 2. New fighter!!
 3. Fighter Practice are still on Thursdays until too cold.
 4. Indoor/Winter Fighter Practice: Suggestion to find an indoor site to use at least twice per month was approved. Additional plan to travel to a fighter practice outside the group once/month as a group. Expense up to \$500 had already been approved to find an indoor site and purchase loaner armor. Vendor is Rough from the hammer.
 5. Justin, William and Thomas will have a loaner armor planning meeting. Date to be setup.

2. Lupercalia:

1. Proposed date is 2/16/19. Richard will contact the site to reserve date. However, no volunteers for event steward or head cook. Discussions on holding an alternate event.

3. Winter Plans

1. After History Fest: mark shade poles and ropes. Ropes are in need of replacement and repair.

4. Radegund's Post-Mortem

1. Good: Feedback that overall the event went well: gate, marshall activities, and classes.
 1. Class room use was effective.
 2. Hobbit Hut for gate worked well
 3. Doing take down and cleaning on Saturday made Sunday clean up easier. Able to leave site by 3pm on Sunday.
 4. Fire pits, tents and personal items that will be used for History Fest were left in the shire shed.
 5. Vigil space was appropriate for attendees.
 6. Classes: a variety of classes!
 1. Clan Tartan's classes were well attended.
 2. Suggestions for next year is
 1. Have a couple of more classes on Friday or have some of the same classes on Friday and Saturday so people can take more classes.
 2. Move all classes to the field area to make it easier for people to move from class

to class. Use more of the buildings for classes including the Frank Leimer shelter.

7. Food: overall went well. Lunch paid for itself. Potluck had more than enough food. Consider setting it up differently next year. People really want to bring food to participate.
8. Initial expenses and revenue suggests the shire will make a small profit or break even. Which is great given that we reduced the site fees.
9. Attendance was 134.
2. Ok: Suggestions for improvement
 1. Despite having more trashcans, people finding the trashcans was still a problem. The ones put in each building were moved. Approved purchase of trashcans and bins for recycling. Mike Prahl wants to make wooden trashcans so they don't look so modern on site. He was given approval to make a sample.
 2. Need to designate a walking path from Archery range to site. People walked in front of the over, through the kitchen to go back and forth from the archery range.
 3. Fighters: need separate food for the end of some Marshall activities. Not all fighters break during the lunch break. Set aside some food for this.
3. Bad
 1. Event attendee displayed inappropriate behavior during the event. Event Steward spoke with person and behavior was not repeated.
 2. Discussed writing a Shire Code of Conduct of behaviors that would be expected in addition to Society rules of behavior. Shire members and any attendee representing the shire would be expected to agree to the standards.
 3. Mundane campers on site: a variety of concerns arose with the mundane people on site. Loud modern music, broken glass bottles in the oven, etc. Will discuss with Jack.
5. History Fest
 1. Set up the weekend before. Need to confirm volunteers for each day. Mike will be MIC.
 2. More info to come this week
6. Rock Bend Folk fest: Unfortunately not enough volunteers to run a demo this year.